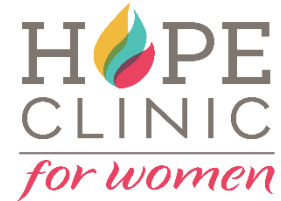


# Hope Clinic for Women Job Description



<b>Position Title:</b>	Youth Prevention Education Presenter (Spanish Speaking)
<b>Position Type:</b>	Regular, Full-Time - (Up to 40 hours/week academic year, 12-15 hours/week summer)
<b>Work Environment:</b>	This job routinely requires travel to/from partner locations (e.g., schools, churches, and community organizations).
<b>Reports to:</b>	Relationship Education Manager

---

## Mission

*Hope Clinic for Women* is a faith-based, safe and confidential place for anyone dealing with life choices regarding past, present and future pregnancies. We provide education, counsel and medical care for anyone regardless of age, race or religion.

## Vision

*Hope Clinic for Women* is a Christ centered ministry existing to honor the sanctity of all human life as exemplified by:

- Teenagers and single adults choosing abstinence until marriage;
  - Women and men choosing life for their child in the midst of a pregnancy;
  - People experiencing God's grace and forgiveness after an abortion;
  - The transformation of hearts and lives by discovering the purpose and potential God intended for all His children.
- 

**Position Description:** Sexual Risk Avoidance Education (SRAE) program presentation, focusing on Spanish-language translation and/or facilitation; assist in program development, survey completion, and other projects as assigned. This position provides SRAE in schools, churches, and community organizations. Our goal is to prevent teenage pregnancies and STIs by building strong communities and cultivating safe and healthy relationships. This position is on the Relationship Education team as part of the Client Services department.

## Duties Include:

- Program Presentation (60%):
  - Present Sexual Risk Avoidance Education (SRAE) programming both in English and Spanish as scheduled, ensuring trained facilitator is present at each program. Program times vary.
- Program administration (40%):
  - Ensure pre- and post-surveys are completed at all classes
  - Assist with program development
  - Assist with program content review and updates.
  - Assist with outreach meetings and tasks
  - Assist with program setup and execution as needed

## Meetings:

- Relationship Education team meeting (every 2 weeks)
- Quarterly staff retreats (typically Friday's)
- Weekly virtual staff check-ins
- Monthly all staff meetings
- Weekly check-in with supervisor

#### Required Qualifications/Skills:

- Fluent in Spanish and English
- Teaching/group facilitation experience
- Strong written and verbal communication skills
- 4-year degree or equivalent
- Proficient in MS Office applications
- Access to reliable transportation; active, unrestricted driver's license; motor vehicle insurance
- Experience working with adolescents is a plus

AAP/EEO Statement: Hope Clinic for Women provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, disability or genetics. In addition to federal law requirements, Hope Clinic for Women complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. Hope Clinic for Women expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.